

## **Flex Singles Guidelines & Scheduling**

1. Idaho Tennis will publish on Tennis link your match or matches for each week, but the home team contact their opponent to set up the day/time/location of the match. Tennlink will show all matches scheduled for Mondays (or if there are two matches scheduled in one week also on Tuesdays) at 6 pm Tennislink requires that a day of the week and a time be include to create schedules. It is best if you can play the matches during the week they are scheduled, however, you can play matches before or after the week they are scheduled and you can play the matches out of order that they are scheduled. We do ask that you attempt to play every match that is scheduled.
2. The home “team” supplies the balls and chooses the site to play. It is preferable to choose a site with drinking fountains and restrooms. However, this is not a requirement. You cannot choose a site to play your match that would require that your opponent to pay for court and/or guest fees to play.
3. You will need to login to TennisLink to obtain your opponent’s phone numbers and emails. Make sure to sign up as Captain to access this information. Remember your USTA number and password, you need them to login.
3. If emails, texts or phone calls are not returned within 48 hours, please contact Robyn Gold at [rgold@idtennis.com](mailto:rgold@idtennis.com) or Lori Griffel at [lgriffel@idtennis.com](mailto:lgriffel@idtennis.com).
4. If you are not the home team and you have not been contacted by the captain of the home team by Tuesday morning the week a match is scheduled, please reach out to the captain to set up the match or matches. Any captain can call to set up matches.
5. In the event of an emergency and a match must be cancelled, call your opponent; please do not assume an email will be read. If you cancel the day of the match and can’t reach your opponent, contact our office and let us know of your situation. No shows are considered defaults.(208-322-5150)
6. Matches are two of three sets with the third set being a tiebreaker. If both players agree to play three sets, you may. Third sets are still recorded 1-0 on TennisLink even if you play all three sets. If you reach 6-6 in the first or second set you play a Coman tiebreak to the first to 7 points winning by 2 points. If you play a Third-Set Tiebreak, you play a Coman tiebreak to the first to 10 points winning by 2 points.
7. The season will NOT extend beyond one week past the end of the league. Please be diligent about playing your matches. You may play your opponents out of the order they appear on TennisLink.
8. You may **not** use a sub for any match. Please reschedule if you cannot play on a day previously scheduled.
9. Please record your scores the same day you played the match but scores must be recorded within 48 hours from the completion of play. Either person may enter the scores. Matches that do not have scores entered in by the league end date will be recorded as a double-default.

**League Facilitator for FLEX Singles**  
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